

**COUNTY OF CLEARWATER**  
**ORDINANCE NO. 10-29-2013**

AN ORDINANCE PROVIDING FOR THE FILING  
OF SURVEYS IN CLEARWATER COUNTY, MINNESOTA

THE BOARD OF COMMISSIONERS OF CLEARWATER COUNTY  
HEREBY ORDAINS:

- Section 1: This ordinance is adopted pursuant to Minnesota State Statutes 389.08 and 375.51.
- Section 2: Any licensed land surveyor who shall perform a boundary survey or a metes and bounds survey of a parcel of land situated in all or partly within Clearwater County, including Municipalities, for any individual or corporation, or any legal entity shall file a true and correct copy of the survey in the office of the County Surveyor within thirty (30) days after completion of the survey. The manner of filing and all incidents thereof shall be determined by the County Surveyor.
- Section 3: Standards for Certificate of Survey:
- 1) Survey drawing shall be large enough to show detail.
  - 2) Designate "Certificate of Survey" at top of drawing.
  - 3) Name(s) of record owner(s) of property.
  - 4) The boundary of all surveyed parcels described by metes and bounds shall be tied to 2 public land survey corners or other legal corners. The coordinates of either such corners shall be provided on the Clearwater County Coordinate System, NAD 83, along with the year of adjustment.
  - 5) If more than one parcel, designation of each parcel by letter. Ex. Parcel A, etc.
  - 6) All monuments shown on the survey drawing shall be identified found or set and shall describe the type of

monument. All monuments set shall be identified with the Land Surveyor's license number.

- 7) Basis for bearing orientation of drawing.
- 8) All parcels shall show square footage and acreage.
- 9) North arrow and Scale bar.
- 10) Date of Survey.
- 11) Length of lines to nearest 0.01 feet and angles to 1 second.
- 12) Certificate of Survey to be signed by Licensed Surveyor showing name and number.

Section 4: All surveys filed in the office of the County Surveyor, pursuant to this ordinance, shall be public record and shall be available for inspection by any person during regular business hours.

Section 5: A Certificate of Location of Government Corner (MN/DOT form 2106 or equivalent) shall be filed in the Office of the County Recorder for all Public Land Survey corner positions determined and/or established by any Land Surveyor. The contents of these corner certificates shall conform to Minnesota Statutes Chapter 160.15, subdivision 5.

Section 6: For any land survey record to be considered in compliance with Section 2 above, the requisite Corner Certificate must accompany the survey or have been previously filed in accordance with Section 5.

Section 7: The Clearwater County Surveyor shall have the responsibility of day-to-day administration, implementation and enforcement of this ordinance and the Board of Commissioners of Clearwater County reserve ultimate responsibility for its enforcement.

Section 8: This ordinance shall be effective upon its passage, approval and publication, as provided by law.

Passed by the Board of Commissioners of Clearwater County this 29<sup>th</sup> day of October, 2013.