

Board of Commissioners'

May 14, 2024

The May 14, 2024 meeting for the Clearwater County Board of Commissioners commenced at 9:00 a.m. with Commissioners Newland, Dukek, Titera and Nelson present. Chairman Larson was not present. The Board recited the Pledge of Allegiance.

Agenda- Motion by Commissioner Titera, seconded by Commissioner Nelson and carried to approve the agenda.

Minutes- Motion by Commissioner Newland, seconded by Commissioner Dukek and carried to approve the April 30th Board Minutes.

Sheriff – Motion by Commissioner Dukek, seconded by Commissioner Titera and carried to authorize the board chair, board coordinator and sheriff to sign the Firearms Storage Grant Program 2024 through the Minnesota Department of Public Safety in the amount of \$4,000. Grant money will pay for the purchase and delivery of four gun safes.

Auditor-Treasurer – Motion by Commissioner Larson, seconded by Commissioner Dukek and carried to authorize the County Auditor to pay the submitted invoices of \$191,801.29 for the County Revenue Fund and \$26,595.04 for the Public Health Fund.

Motion by Commissioner Nelson, seconded by Commissioner Dukek and carried to approve changing the wording of the Allowable Expenses 13.1.2(A) to read: Mileage incurred while using private transportation shall be paid from the point of departure, either the employees' home or office, to the destination and the return trip to the point of return, either the employees' home or office. Mileage will be payable at established IRS rate.

Motion by Commissioner Newland, seconded by Commissioner Nelson and carried to approve the attached changes to Section 2.3.4 External Advertising for Employment of the County Personnel Policy. (On File)

Motion by Commissioner Titera, seconded by Commissioner Dukek and carried to appoint Logan LeClair as the Clearwater County Emergency Management Director and to add this

responsibility to his position as Veteran Service Officer at Step 17, Grade 10 effective May 14, 2024.

Motion by Commissioner Larson, seconded by Commissioner Dukek and carried to hire Patty Flaa as Assistant Assessor at Range 20, Step 7 with a starting date of June 24, 2024.

Motion by Commissioner Nelson, seconded by Commissioner Titera and carried to authorize the County Board Chairperson and the County Emergency Management Director Logan LeClair to sign the 2022 Emergency Management Performance Grant (EMPG) in the amount of \$20,212.00.

Motion by Commissioner Dukek, seconded by Commissioner Newland and carried to approve the payment of the MNCCC invoice for Aumentum Platform Project in the amount of \$246,960.00 with funds from the Equipment Account.

Maintenance – Motion by Commissioner Dukek, seconded by Commissioner Newland and carried to accept proposal from S&Y Bemidji, Inc (dba Davis Drywall, Inc). Proposal includes labor and material to pressure wash, repair EFIS cracks, new basecoat and finish coat, and replace caulking around all joints and expansion joints on the south facing wall of the courthouse. Work will start early summer of 2024. Total cost to be paid from Building and Grounds account is \$69,855.00.

Land Department- By general consent, the board waived the 3-day notice for the following motion:

Motion by Commissioner Nelson, seconded by Commissioner Titera and carried to authorize employee overtime for the Campground during the field season when needed, to administer operation of the campground outside of normal working hours.

MIS – Motion by Commissioner Newland, seconded by Commissioner Nelson and carried to authorize the Information Technology Director to advertise for one (1) full time permanent Information Technology Specialist position.

Engineer – Motion by Commissioner Nelson, seconded by Commissioner Newland and carried to approve payment of the Clearwater County Highway Department bills as presented.

Motion by Commissioner Newland, seconded by Commissioner Titera and carried to authorize the County Engineer at his discretion to rehire past full time Highway Department personnel for temporary seasonal part time employment and set the rate of pay at Grade 12 Step 1.

Motion by Commissioner Dukek, seconded by Commissioner Titera and carried to authorize the Highway Department to hire up to 2 part time Seasonal laborers for the 2024 summer season.

Adjourn – Motion by Commissioner Nelson, seconded by Commissioner Dukek and carried to adjourn the meeting at 10:19 a.m.

Dated: May 21, 2024

Amanda Jordan, Board Coordinator

Mark Larson, Chairman