

Board of Commissioners'

February 20th, 2024

The February 20, 2024 meeting for the Clearwater County Board of Commissioners commenced at 10:00 a.m. with Chairman Larson presiding and Commissioners Newland, Dukek, Titera and Nelson present. The Board recited the Pledge of Allegiance.

Agenda- Motion by Commissioner Newland, seconded by Commissioner Dukek and carried to approve the agenda.

Minutes- Motion by Commissioner Nelson, seconded by Commissioner Newland and carried to approve the February 13th Board Minutes.

Maintenance – Motion by Commissioner Dukek, seconded by Commissioner Nelson and carried to accept the Elevator service contract submitted by Otis Elevator Company.

Contract includes (2) elevators, located at the Courthouse and Jail. Services provided include: inspection/survey with annual report on elevator condition, lubricate moving parts, annual state testing requirements. Service visits will be conducted quarterly.

Coverage terms: \$125.00 per month (\$1,500.00 per year), payable annually in advance. Duration is for 5 years.

Contract Commencement will be March 1, 2024.

Environmental Services – Motion by Commissioner Newland, seconded by Commissioner Dukek and carried to approve the purchase of a Boss snowplow from Willberg's Auto Center, Bagley, according to Order #81706 dated 2/9/2024 in the amount of \$4,822.41 with trade-in. This is a budgeted expense to be split evenly between accounts 394 and 399.

Auditor-Treasurer – Motion by Commissioner Dukek, seconded by Commissioner Larson to authorize the County Auditor to pay the submitted invoices of \$47,095.49 for the County Revenue Fund and \$12,109.59 for the Public Health Fund.

Motion by Commissioner Newland, seconded by Commissioner Nelson and carried to authorize the Board Chairperson to sign the amended lease with Department of Corrections (Probation) for a period of five years commencing on March 1, 2024 and continuing through February 29, 2029.

Motion by Commissioner Nelson, seconded by Commissioner Dukek and carried to approve changing the wording of the Allowable Expenses 13.1.2(A) to read; Mileage incurred while using private transportation shall be paid from their home or Clearwater County Courthouse,

whichever is closer to their destination and the return trip to the same point. Mileage will be payable at established IRS rate.

Motion by Commissioner Dukek, seconded by Commissioner Newland and carried to approve the following wording under the Severance Pay Policy 16.5 Pay Out: If an employee retires, the severance pay will be put into a Health Savings Account for that employee through the Minnesota State Retirement System. If the employee terminates employment and has given proper notice, their severance will be paid out to them with their last pay check.

Adjourn – Motion by Commissioner Nelson, seconded by Commissioner Newland and carried to adjourn the meeting at 11:08 a.m.

Dated: March 12, 2024

Amanda Jordan, Board Coordinator

Mark Larson, Chairman

FEBRUARY 2024 CLAIMS OVER \$2000		
Advanced Correctional Healthcare, Inc	7,690.32	County Revenue
Anoka Metro Rtc - 412	59,389.20	Human Services
Association of Minnesota Counties	2,094.00	County Revenue
Auto Value Bagley	3,551.65	Road & Bridge, Tax Forfeited
Capital One Bank	2,886.23	County Revenue, Road & Bridge, Solid Waste, Public Health
Carlson Parts Store	2,524.68	Road & Bridge, Solid Waste
City of Bagley	4,495.00	Road & Bridge, County Revenue
City of Clearbrook	2,455.05	Road & Bridge
City of Gonvick	2,240.00	Road & Bridge
Clearwater Co Nursing Service	16,604.18	NCCHA
Clearwater County Auditor-Treasurer	82,027.87	Road & Bridge, County Revenue, Solid Waste, Public Health, Tax Forfeited
Clearwater Day Activity Ctr	2,746.00	Human Services
Clearwater SWCD	32,589.67	County Revenue
Commissioner of Revenue	2,174.00	Road & Bridge, County Revenue, Solid Waste
Community Oil Company Inc	5,954.39	County Revenue, Road & Bridge
Compass Minerals America	22,580.23	Road & Bridge

CPS Technology Solutions	4,853.00	County Revenue
Dell Marketing LP	7,203.96	County Revenue
Department of Human Services SWIFT	25,677.04	County Revenue, Human Services
Election Systems & Software Inc	7,426.85	County Revenue
Equipment Blades Inc	2,624.19	Road & Bridge
Evergreen Shelter	20,026.00	Human Services
First National Bank	6,144.35	County Revenue
Garden Valley Technologies	6,288.70	Human Services, HHW, Road & Bridge, Public Health, County Revenue, Solid Waste
Hetland/Marissa	10,151.84	NCCHA
Hoffman, Phillip & Martell PLLC	3,900.00	NCCHA
I.U.O.E Local 49 Fringe Benefit Fund	22,125.00	County Revenue
John Deere A&T CBD Government Sales	34,589.44	Road & Bridge
Johnson/Terrie	13,346.64	County Revenue
Lakeshirts, LLC	7,008.09	County Revenue
Larson/Sharon	3,503.43	NCCHA
Liberty Tire Recycling LLC	14,647.16	Solid Waste
Listrom's Disposal Inc	32,420.77	HHW, Road & Bridge, County Revenue, Human Services, Solid Waste
Marco Technologies LLC	6,533.12	County Revenue, Human Services
Midway Ford Company	50,585.65	Solid Waste
Minnesota Sheriffs' Association	3,956.10	County Revenue
MN Department of Corrections	8,835.00	Human Services
MN Department of Finance	2,410.00	State
MSOP - MN Sex Offender Program 462	16,286.00	Human Services
My Store	9,496.79	Road & Bridge
NBS/WahlTek	2,672.39	County Revenue
North Homes Inc	17,400.29	Human Services
Northwest MN HHW Management	2,002.70	Solid Waste
Northwest MN Juvenile Ctr	19,540.00	Human Services, County Revenue
Northwoods Plumbing & Heating LLC	4,140.00	HHW, County Revenue
Office of MN IT Services	4,186.99	County Revenue, Tax Forfeited, Solid Waste, Human Services, Public Health
On Target Training & Consulting	5,700.00	County Revenue
Polk County Solid Waste	28,751.20	Solid Waste
Pomp's Tire	2,583.30	Road & Bridge, County Revenue
Prime Health	78,222.16	County Revenue
Pro West & Assoc	4,814.04	County Revenue, Tax Forfeited
Public Utilities Commission	15,225.96	County Revenue, Tax Forfeited, HHW, Road & Bridge, Human Services, Public Health
Rafferty/Glenn	2,406.25	County Revenue
Rural Minnesota Cep Inc	9,984.78	Human Services
SHI International Corp	2,085.95	County Revenue

Smith/Valerie	7,820.62	Human Services
St Joseph's Community Health	35,238.43	NCCHA
Summit Food Service LLC	31,141.77	County Revenue
Team Laboratory Chemical, LLC	37,851.25	Road & Bridge
Thomason, Swanson, & Zahn PLLC	2,228.60	County Revenue
Thomson Reuters - West Publishing Corp	5,901.58	County Revenue
Township of Eddy	2,100.00	Road & Bridge
Township of Leon	3,907.56	Road & Bridge
TriMin Systems Inc	13,962.00	County Revenue
Veolia Environmental Services	21,125.56	HHW
Verizon Wireless	2,102.15	County Revenue, Human Services, Road & Bridge, Public Health, NCCHA
Visa	3,233.92	County Revenue
There were 207 Vendors paid under 2000 totalling	93,035.20	