

Board of Commissioners'

December 19th, 2023

The December 19, 2023 meeting for the Clearwater County Board of Commissioners commenced at 10:07 a.m. with Chairman Newland presiding and Commissioners Larson, Dukek, Titera and Nelson present. The Board recited the Pledge of Allegiance.

Agenda- Motion by Commissioner Nelson, seconded by Commissioner Dukek and carried to approve the agenda.

Minutes- Motion by Commissioner Larson, seconded by Commissioner Nelson and carried to approve the December 12th Board Minutes with corrections.

Public Health – Motion by Commissioner Nelson, seconded by Commissioner Larson and carried to hire Adrianna Underwood, Direct Support Professional, at Step 4 for School Health Paraprofessional. She will be a casual employee, and work less than 1040 hours per year.

Motion by Commissioner Titera, seconded by Commissioner Dukek and carried to hire Jill Olson, Certified Nursing Assistant, at Step 10 for Homemaker. She will be a casual employee, and work less than 1040 hours per year.

Environmental Service – Motion by Commissioner Dukek, seconded by Commissioner Titera and carried to accept the proposal dated December 7th, 2023 from Stantec Consulting Services, Inc., Fargo, ND in the amount of \$23,450.00 for groundwater reporting and general engineering services for 2024 and 2025 (two-year total estimate) to meet permit requirements for the Clearwater County Demolition Landfill. This is a budgeted expense in the demolition landfill account #392-6261.

By general consent the board waived the 3-day notice for the following motions:

Land Department – Motion by Commissioner Dukek, seconded by Commissioner Newland and carried to approve amending the License to cross form adopted November 14, 2023 by changing the renewal period from 10 years to 20 years and clarifying County Board termination language in Line 9 to match easement language.

Motion by Commissioner Larson, seconded by Commissioner Dukek and carried to accept the proposal of Hill River Electric at \$8,500.00 to install four 30/20-amp single RV pedestals, five 30/20 double RV pedestals, one 30/20 amp and 20-amp panel double pedestal, and one 40-amp panel.

Attorney – Motion by Commissioner Titera, seconded by Commissioner Nelson and carried to approve the payment of \$7,431.00 to Karpel Solutions for the Attorney Discovery/Storage Program.

Auditor – Motion by Commissioner Larson, seconded by Commissioner Newland and carried to authorize the Auditor to pay submitted invoices of \$221,104.27 from the County Revenue Fund and \$46,439.59 from the Public Health Fund.

Motion by Commissioner Titera, seconded by Commissioner Dukek and carried to extend Terrie Johnson, Assessor's Contract for one year (1.2.24-12.31.24) with a 3% increase in contract fee and to have Board Chairman sign the Agreement.

Motion by Commissioner Larson, seconded by Commissioner Nelson and carried to accept the low bid from Richards Publishing for the annual publishing for 2024 for the First Publication of Financial Statement and for the two Publications of the list of Delinquent Taxes. And to accept the low bid from Farmers Publishing for the 2024 Publications of County Board Proceedings and Legal Notices and all other publishing requirements and for the Second Publications of the Financial Statements.

Motion by Commissioner Nelson, seconded by Commissioner Larson and carried to approve the transfer of funds totaling \$450,000 from the Medical Facilities Management Account to the Public Health Fund.

Motion by Commissioner Dukek, seconded by Commissioner Titera and carried to approve the step increase for Logan LeClair to Range 16 Step 7 effective January 1, 2024.

Motion by Commissioner Larson, seconded by Commissioner Nelson and carried to approve the 2024 Tobacco License for the following businesses:

Bagley American Legion	Bagley Municipal Liquor Store
Clearbrook Liquor Store	Galen's Super Value
Orton's Bagley Foodmart	Silver Creek Saloon
Knutson Store	My Store
Strand Store	Rock Creek General Store
Sportsman's Lodge	The Trap
Family Dollar, Inc	Kubiak Family Foods
Bakken's Market LLC	Dollar General
Northdale Oil Inc.	Bagley Co-Op Association
Lobo's Bar & Grill Inc.	Northern Bait & Convenience

Ayes – Titera, Newland, Nelson, & Larson Abstain – Dukek

By general consent the board waived the 3-day notice for the following motions:

Engineer – Motion by Commissioner Larson, seconded by Commissioner Nelson and carried to hire Mr. Kyle Erickson to the HEO position at the salary of Grade 12, Step 1 as identified in the IUOE Local 49 Union contract.

Motion by Commissioner Titera, seconded by Commissioner Dukek and carried to hire Mr. Keith Choc to the HEO position at the salary of Grade 12, Step 1 as identified in the IUOE Local 49 Union contract.

Closed - The Board closed the meeting at 10:15 a.m. to conduct Department Head Evaluations per Statute 13D.05 Subd.3

Open - The Board reopened the meeting after the Department Head Evaluations with no additional business.

Adjourn – Motion by Commissioner Dukek, seconded by Commissioner Nelson and carried to adjourn the meeting at 11:46 a.m.

Dated: January 2nd, 2023

Amanda Jordan, Board Coordinator

Dean Newland, Chairman

DECEMBER 2023 CLAIMS OVER \$2000		
1000 Petals LLC	7,500.00	NCCHA
Advanced Correctional Healthcare, Inc	6,961.08	County Revenue
Always There Staffing Inc	4,367.01	County Revenue
Bessler Electric	2,390.00	Road & Bridge
Carlson Parts Store	2,310.19	Road & Bridge, County Revenue, Solid Waste
City of Bagley	359,291.44	Twp, City & Municipalities, HHW
City of Clearbrook	105,915.60	Twp, City & Municipalities, Road & Bridge
City of Gonvick	45,872.94	Twp, City & Municipalities
City of Leonard	2,140.50	Twp, City & Municipalities
City of Shevlin	24,110.79	Twp, City & Municipalities
Clearwater Co DHS	5,893.23	Human Services
Clearwater Co Nursing Services	55,050.51	Human Services, County Revenue, NCCHA
Clearwater County Highway Dept	6,584.86	Human Services, County Revenue, Solid Waste
Clearwater County Sheriff Department	7,000.00	Human Services
Clearwater Day Activity Ctr	4,781.08	Human Services
Clw Trailblazers Snowmobile Club	30,752.71	County Revenue
Commissioner of Transportation	5,133.92	Road & Bridge
Custom Medical Equipment	2,762.15	Human Services
Department of Human Services SWIFT	9,949.16	Human Services
Everbridge Inc	7,102.72	County Revenue
Evergreen Shelter	4,446.00	Human Services
First National Bank	23,770.00	County Revenue
Friberg Contracting LLC	8,859.00	Human Services
Garden Valley Technologies	8,097.25	Human Services, Co. Rev., Solid Waste, Public Health, HHW
Glenn's Carpet Service	3,636.27	Human Services, County Revenue
Goodin Company	6,847.50	County Revenue
Growmark Inc	2,855.60	Road & Bridge
H & R Const Co	4,145.40	Road & Bridge
Headwaters Regional Development Comm	22,267.27	Twp, City & Municipalities, NCCHA

Hetland/Marissa	12,329.13	NCCHA
I.U.O.E. Local 49 Fringe Benefit Fund	18,460.00	County Revenue
Johnson/Terrie	14,839.72	County Revenue
Kramer Leas DeLeo, PC	103,191.00	County Revenue
Lakewood Public Health	11,231.00	NCCHA
Larson/Sharon	5,141.78	NCCHA
Legacy Group, LLC	6,400.00	Human Service
Listrom's Disposal Inc	35,529.09	Human Services, Road & Bridge, Co. Rev., Solid Waste, HHW
Marco Technologies LLC	2,299.77	County Revenue, Public Health, Human Services
Marsh/Heidi	2,794.72	Human Services
MCIT	8,321.00	County Revenue
MN Department of Corrections	7,800.00	Human Services
MN Department of Finance	9,788.42	State
Motorola Solutions Inc	10,753.53	County Revenue
MSOP - MN Sex Offender Program 462	7,903.50	Human Services
My Store	19,679.85	Road & Bridge
North Homes Inc	18,406.20	Human Services
Northwest MN Juvenile Ctr	9,439.00	Human Services, County Revenue
Otis Elevator Company	39,187.50	County Revenue
Polk County Solid Waste	30,866.40	Solid Waste
Power Plan OIB	2,278.56	Road & Bridge
Public Utilities Commission	7,008.59	Road & Bridge, Human Services, County Revenue, Public Health
Quadient Finance USA Inc	4,000.00	County Revenue
Regents of the University of MN	19,670.25	County Revenue
RJK Electric	7,000.00	County Revenue
Rural Minnesota CEP Inc	20,573.38	Human Services
Sanford Health	3,860.98	County Revenue
Sanford Health Systems	2,657.00	Human Services
Shongo/James & Amanda	2,103.57	Human Services
St. Joseph's Community Health	75,187.69	NCCHA
Stellher Human Services Inc	26,857.23	Human Services
Summit Food Service LLC	12,424.99	County Revenue
Teamsters Local 346 Health Fund	2,958.00	County Revenue
Thomason, Swanson, & Zahn PLLC	8,099.30	County Revenue
Township of Bear Creek	10,757.25	Twp, City & Municipalities
Township of Clover	4,690.57	Twp, City & Municipalities
Township of Dudley	17,317.69	Twp, City & Municipalities

Township of Eddy	27,804.18	Twp, City & Municipalities
Township of Falk	21,833.73	Twp, City & Municipalities
Township of Greenwood	6,096.55	Twp, City & Municipalities
Township of Hangaard	4,761.32	Twp, City & Municipalities
Township of Holst	32,075.71	Twp, City & Municipalities
Township of Itasca	13,631.84	Twp, City & Municipalities
Township of Leon	57,973.81	Twp, City & Municipalities
Township of Minerva	9,427.08	Twp, City & Municipalities
Township of Moose Creek	12,180.52	Twp, City & Municipalities
Township of Nora	31,460.28	Twp, City & Municipalities
Township of Pine Lake	13,861.14	Twp, City & Municipalities
Township of Popple	28,357.64	Twp, City & Municipalities
Township of Rice	5,087.19	Twp, City & Municipalities
Township of Shevlin	33,753.64	Twp, City & Municipalities
Township of Sinclair	9,986.93	Twp, City & Municipalities
Township of Winsor	10,295.71	Twp, City & Municipalities
Treas Ind School Dist 162	74,549.48	Schools
Treas Ind School Dist 2311	55,999.57	Schools
Treas Red Lake Watershed Dist	187,875.75	Twp, City & Municipalities, County Revenue
Treas Wild Rice Watershed	15,931.71	Twp, City, & Municipalities
Tri Valley Opportunity Council Inc	3,790.00	Human Services
Verizon Wireless	3,017.61	Human Services, County Revenue, Tax Forfeited, Public Health, NCCCHA
Visa	2,177.76	County Revenue
Vogt's Dirt Services LLC	18,603.43	Road & Bridge
Willberg's Auto Center	9,726.00	Road & Bridge
There were 92 Vendors paid under 2000 totaling	120,176.06	