

# TWO INSTALLMENT PROPERTY TAX PAYMENT PLAN

## THE EASY WAY TO PAY YOUR TAXES

Clearwater County is pleased to offer you a new service:  
**The Direct Payment Plan for Real Estate Taxes**

With this new program, you can have your property tax payment made automatically from your checking or savings account. You won't have to change your present banking relationship to take advantage of this service.

### The Direct Payment plan will help you in several ways:

- Saves time – No checks to write
- Helps meet your commitment in a convenient and timely manner – even if you're out of town or on vacation
- No lost or misplaced statements, your payment is always on time
- Easy to sign up for, easy to cancel
- No Late charges

You authorize payments to be made from your checking or savings according to the following schedule:

May 15<sup>th</sup> 1/2 of the annual tax payment

October 15<sup>th</sup> 1/2 of the annual tax payment

Then just sit back and relax. Your payments will be made automatically. Proof of payment will appear with your bank statement. A schedule will be mailed to you in March.

**I will notify the County Treasurer's Office when I change banks to continue this procedure.**

**Here's how the Direct Payment plan works:** The Direct Payment plan is dependable, flexible, convenient and easy. To take advantage of this service, complete the attached authorization form and return it to: Charlene R. Olson, Clearwater County Treasurer, 213 Main Ave N Dept 205, Bagley MN 56621, by **January 5th, 2010**, or call for more information. 218-694-6130

### AUTHORIZATION FOR TWO INSTALLMENT PROPERTY TAX PAYMENT PLAN (Separate authorization for each parcel.) Return by January 5th, 2010

Property ID#: \_\_\_\_\_

Property Address: \_\_\_\_\_

Taxpayer Name: \_\_\_\_\_

Taxpayer Mailing Address: \_\_\_\_\_

Daytime Phone#: \_\_\_\_\_

Email: \_\_\_\_\_

I hereby authorize Clearwater County to debit my (our) account for payment of real estate taxes for the parcel described above. This is to remain in effect until Clearwater County has received written notification to terminate the authorization or Clearwater County requires termination and notifies me. My (our) account information as described below:

Financial Institution Name: \_\_\_\_\_

(Bank must be located in the United States.)

Type of Account (Check One)

\_\_\_\_\_ Checking (Enclosed a voided Check or Deposit Ticket.)

\_\_\_\_\_ Savings (Enclose a withdrawal slip)

Account #: \_\_\_\_\_

Routing/Transit#: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### RETAIN FOR YOUR RECORDS

On (Date) \_\_\_\_\_

I authorize the County of Clearwater to initiate electronic entries to my checking/savings account and agree to the terms listed on this authorization form for payment of property taxes. I will notify the Treasurer's Office when I change banks to continue this procedure.

To cancel write:

Clearwater County Treasurer Courthouse  
213 Main Avenue North  
Department 205  
Bagley, MN 56621

- **This agreement will be voided if your account has non-sufficient funds on the installment date and you will be charged a \$25.00 handling fee.**