

# 10-MONTH PROPERTY TAX PAYMENT PLAN

## THE EASY WAY TO PAY YOUR TAXES

Clearwater County is pleased to offer you a new service:  
**The Direct Payment Plan for Real Estate Taxes**

With this new program, you can have your property tax payment made automatically from your checking or savings account on a monthly basis. You won't have to change your present banking relationship to take advantage of this service.

### The Direct Payment plan will help you in several ways:

- Spreads your tax burden over ten payments
- Saves time – fewer checks to write
- Helps meet your commitment in a convenient and timely manner – even if you're out of town or on vacation
- No lost or misplaced statements, your payment is always on time
- Easy to sign up for, easy to cancel
- No Late charges

**I will notify the County Treasurer's Office when I change banks to continue this procedure.**

You authorize payments to be made from your checking or savings according to the following schedule:

January 15 <sup>th</sup>	Estimated 1 <sup>st</sup> half installment
February 15 <sup>th</sup>	Estimated 1 <sup>st</sup> half installment
March 15 <sup>th</sup>	Estimated 1 <sup>st</sup> half installment
April 15 <sup>th</sup>	* Adjusted Installment for 1 <sup>st</sup> half
May 15 <sup>th</sup>	Last installment for 1 <sup>st</sup> half
June 15 <sup>th</sup>	1 <sup>st</sup> Installment for 2 <sup>nd</sup> half tax
July 15 <sup>th</sup>	2 <sup>nd</sup> Installment for 2 <sup>nd</sup> half tax
August 15 <sup>th</sup>	3 <sup>rd</sup> Installment for 2 <sup>nd</sup> half tax
Sept 15 <sup>th</sup>	4 <sup>th</sup> Installment for 2 <sup>nd</sup> half tax
October 15 <sup>th</sup>	Final payment for current yr. tax

Then just sit back and relax. Your payments will be made automatically. Proof of payment will appear with your bank statement. A schedule will be mailed to you in January and March.

**Here's how the Direct Payment plan works:** The Direct Payment plan is dependable, flexible, convenient and easy. To take advantage of this service, complete the attached authorization form and return it to: Charlene R. Olson, Clearwater County Treasurer, 213 Main Ave N Dept 205, Bagley MN 56621, by **January 5th, 2010**, or call for more information. 218-694-6130

### AUTHORIZATION FOR 10 MONTH PROPERTY TAX PAYMENT PLAN (Separate authorization for each parcel.) Return by January 5th, 2010

Property ID#: \_\_\_\_\_  
Property Address: \_\_\_\_\_  
Taxpayer Name: \_\_\_\_\_  
Taxpayer Mailing Address: \_\_\_\_\_  
Daytime Phone#: \_\_\_\_\_  
Email: \_\_\_\_\_

I hereby authorize Clearwater County to debit my (our) account for payment of real estate taxes for the parcel described above. This is to remain in effect until Clearwater County has received written notification to terminate the authorization or Clearwater County requires termination and notifies me. My (our) account information as described below:

Financial Institution Name: \_\_\_\_\_  
(Bank must be located in the United States.)

Type of Account (Check One)  
 Checking (Enclosed a voided Check or Deposit Ticket.)  
 Savings (Enclose a withdrawal slip)

Account #: \_\_\_\_\_  
Routing/Transit#: \_\_\_\_\_

Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

### RETAIN FOR YOUR RECORDS

On (Date) \_\_\_\_\_

I authorize the County of Clearwater to initiate electronic entries to my checking/savings account and agree to the terms listed on this authorization form for payment of property taxes. I will notify the Treasurer's Office when I change banks to continue this procedure.

To cancel write:  
Clearwater County Treasurer Courthouse  
213 Main Avenue North  
Department 205  
Bagley, MN 56621

- **This agreement will be voided if your account has non-sufficient funds on the installment date and you will be charged a \$25.00 handling fee.**